

Summary of Bills for 8/21/2024

Vendor	Description	Amount
Pending approval		
City of Canandaigua	July fuel costs	\$356.06
First Bankcard	Credit card - statement 8/09/24	\$2,574.53
Toshiba America Business Solutions	Copier contract rental 7/15-8/14 usage 6/15-7/14	\$180.48
Benefactor Funding (Life Sciences)	HLWTF annual lake water sampling	\$302.40
Casella Waste Systems	Drop off & haul containers for T Richmond tire event	\$1,836.00
Finger Lakes Land Trust	Final payment GLRI HWA materials	\$2,500.00
Post Audit/Pre Approved		
The Hartford	Disability Ins	\$78.78 Employee Benefit Preapproved
Excellus BC/BS	Employee Medical /Dental	\$4,811.19 Employee Benefit Preapproved
Verizon	Employee cell phones	\$254.09 Preapproved
Crystal Rock / Primo Water	Water Delivery Service	\$50.24 Resolution #20230517-07
F & W Farms	Ag NPS Rd 24 final payout	\$31,605.00 Resolution #20230517-08
Selective Insurance	Auto insurance for new truck SW6	\$814.00
HLWTF		
OCSWCD	Q2 Staff Time invoice	\$535.50 Actually District Income
Total		\$45,898.27
PR #15 and PR #16		\$40,574.26
Total		\$86,472.53

Aug 14, 24

Ontario County SWCD

Abstract #8, 2024

July 18, 2024-August 21, 2024

Type	Date	Num	Name	Memo	Class	Amount
Expense						
8730.1Personal Services						
.12 · Sec/Treasurer-Diana Thorn						
General Journal	07/26/2024	JE # 2718		PR #15	OCSWCD:...	1,875.19
General Journal	08/09/2024	JE # 2732		PR #16	OCSWCD:...	1,875.19
Total .12 · Sec/Treasurer-Diana Thorn						3,750.38
.13 · District Manager-Megan Webster						
General Journal	07/26/2024	JE # 2718		PR #15	OCSWCD:...	3,176.89
General Journal	08/09/2024	JE # 2732		PR #16	OCSWCD:...	3,176.89
Total .13 · District Manager-Megan Webster						6,353.78
.14 · Cons Dist Tech-Tad Gerace						
General Journal	07/26/2024	JE # 2718		PR #15 TG	OCSWCD:...	2,336.12
General Journal	08/09/2024	JE # 2732		PR #16 TG	OCSWCD:...	2,336.12
Total .14 · Cons Dist Tech-Tad Gerace						4,672.24
.14 A · Cons Dist Tech Jenny May						
General Journal	07/26/2024	JE # 2718		PR #15	OCSWCD:...	1,631.00
General Journal	08/09/2024	JE # 2732		PR #16	OCSWCD:...	1,631.00
Total .14 A · Cons Dist Tech Jenny May						3,262.00
.140 · Sr. Dist. Tech - T Kautz						
General Journal	07/26/2024	JE # 2718		PR #15	OCSWCD:...	2,548.54
General Journal	08/09/2024	JE # 2732		PR #16	OCSWCD:...	2,548.54
Total .140 · Sr. Dist. Tech - T Kautz						5,097.08
.142 · Watershed Insp-Tyler Ohle						
General Journal	07/26/2024	JE # 2718		PR #15	OCSWCD:...	2,146.70
General Journal	08/09/2024	JE # 2732		PR #16	OCSWCD:...	2,146.70
Total .142 · Watershed Insp-Tyler Ohle						4,293.40
.143 · Water Res. Tech-Katie Lafler						
General Journal	07/26/2024	JE # 2718		PR #15	OCSWCD:...	2,209.85
General Journal	08/09/2024	JE # 2732		PR #16	OCSWCD:...	2,209.85
Total .143 · Water Res. Tech-Katie Lafler						4,419.70
.15 · Conserv Educator-Alaina Robarge						
General Journal	07/26/2024	JE # 2718		PR #15	OCSWCD:...	2,083.54
General Journal	08/09/2024	JE # 2732		PR #16	OCSWCD:...	1,666.83
Total .15 · Conserv Educator-Alaina Robarge						3,750.37
.15A · WI Secretary-Jamie Noga						
General Journal	07/26/2024	JE # 2718		PR #15	OCSWCD:...	788.00
General Journal	08/09/2024	JE # 2732		PR #16	OCSWCD:...	788.00
Total .15A · WI Secretary-Jamie Noga						1,576.00
Total 8730.1Personal Services						37,174.95
8730.4 · Contractual						
.401 · Other Contractual						
Grant Expenses						
Ag NPS Rd 24 - Mud Creek						
Bill	07/25/2024	1483	F & W FARMS	Contract # 701378 Final pa...	GRANTS:M...	31,605.00
Total Ag NPS Rd 24 - Mud Creek						31,605.00
GLRI Grant						
Bill	08/13/2024	1490	The Finger Lakes Land...	Reimburse purchase-spray ...	GRANTS:G...	2,500.00
Total GLRI Grant						2,500.00
HLWTF Expense						
Bill	07/22/2024	1481	Benefactor Funding Co...	Cust #TOBAE9G Inv #6328...	GRANTS:H...	302.40

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Type	Date	Num	Name	Memo	Class	Amount
General Journal	07/26/2024	JE # 2726		2024 Q2 Staff time invoice ...	GRANTS:H...	535.50
Total HLWTF Expense						837.90
Ont Co Tire Recycling						
Bill	08/09/2024	1488	First Bankcard	Seneca Meadows - T Rich...	OCSWCD:...	1,325.38
Bill	08/12/2024	1489	Casella Waste Systems	Cust #43-57065-7 Inv #279...	OCSWCD:...	1,836.00
Total Ont Co Tire Recycling						3,161.38
Total Grant Expenses						38,104.28
Total .401 - Other Contractual						38,104.28
.431 - Employee Travel						
Bill	08/09/2024	1488	First Bankcard	Lunch at Manure Expo MW,...	OCSWCD:...	55.05
Total .431 - Employee Travel						55.05
.442 - Phone Cellular Phone						
Bill	07/31/2024	1486	Verizon Wireless	Diana	OCSWCD:...	31.24
Bill	07/31/2024	1486	Verizon Wireless	Tucker	OCSWCD:...	31.24
Bill	07/31/2024	1486	Verizon Wireless	Alaina	OCSWCD:...	31.24
Bill	07/31/2024	1486	Verizon Wireless	Tad	OCSWCD:...	31.24
Bill	07/31/2024	1486	Verizon Wireless	Megan	OCSWCD:...	31.24
Bill	07/31/2024	1486	Verizon Wireless	Katie	OCSWCD:...	31.24
Bill	07/31/2024	1486	Verizon Wireless	Tyler	OCSWCD:...	35.41
Bill	07/31/2024	1486	Verizon Wireless	Jenny	OCSWCD:...	31.24
Total Cellular Phone						254.09
Total .442 - Phone						254.09
.443 - Office Supplies Copier Contract						
Bill	07/22/2024	1480	Toshiba America Busin...	Cust #TOBAE9G Inv #6328...	OCSWCD:...	180.48
Total Copier Contract						180.48
Office Supplies						
General Journal	07/27/2024	JE # 2713		Crystal Rock/Primo Water ...	OCSWCD:...	50.24
Bill	08/09/2024	1488	First Bankcard	Copy paper, 3 ring binder, ...	OCSWCD:...	127.74
Bill	08/09/2024	1488	First Bankcard	Credit for webcam that was ...	OCSWCD:...	-69.99
Total Office Supplies						107.99
Payroll Processing						
General Journal	07/26/2024	JE # 2721		PR #15	OCSWCD:...	60.00
General Journal	08/09/2024	JE # 2735		PR #16	OCSWCD:...	60.00
Total Payroll Processing						120.00
Total .443 - Office Supplies						408.47
.444A - Info & Educ. Ag Workshops						
Bill	08/09/2024	1488	First Bankcard	Lunch and water bottles for ...		554.97
Total Ag Workshops						554.97
Conference Expenses & Training						
Bill	08/09/2024	1488	First Bankcard	Manure Expo MW TK JM	OCSWCD:...	37.53
Total Conference Expenses & Training						37.53
Total .444A - Info & Educ.						592.50
.451 - Auto and Field Insurance						
Bill	07/26/2024	1484	Selective Insurance Co...	Auto & Field (includes prop...	OCSWCD:I...	814.00
Total .451 - Auto and Field Insurance						814.00

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Type	Date	Num	Name	Memo	Class	Amount
.452 · Liability Insurance						
Bill	07/26/2024	1484	Selective Insurance Co...	Gen Liability (includes umbr...	OCSWCD:I...	0.00
Total .452 · Liability Insurance						0.00
.453 · Inland Marine Insurance						
Bill	07/26/2024	1484	Selective Insurance Co...	Inland Marine	OCSWCD:I...	0.00
Total .453 · Inland Marine Insurance						0.00
.454 · Professional Liability insuranc						
Bill	07/26/2024	1484	Selective Insurance Co...	Professional Liability	OCSWCD:I...	0.00
Total .454 · Professional Liability insuranc						0.00
.455 · Surety Bond						
Bill	07/26/2024	1484	Selective Insurance Co...	Surety Bond	OCSWCD:I...	0.00
Total .455 · Surety Bond						0.00
.460 · Misc. Field Gear						
Bill	08/09/2024	1488	First Bankcard	mats for SW6	OCSWCD:...	75.99
Total Field Gear						75.99
Postal Meter Rental						
Bill	08/09/2024	1488	First Bankcard	Stamps.com monthly fee	OCSWCD:...	19.99
Total Postal Meter Rental						19.99
Reimbursable Expenditures						
Bill	08/09/2024	1488	First Bankcard	CDEA / State Fair - display ...	OCSWCD:...	447.87
Total Reimbursable Expenditures						447.87
Total .460 · Misc.						543.85
.463 · Gas & Oil						
Bill	08/09/2024	1487	City of Canandaigua-V...	SW1 fuel	OCSWCD:...	38.34
Bill	08/09/2024	1487	City of Canandaigua-V...	SW2 fuel	OCSWCD:...	85.36
Bill	08/09/2024	1487	City of Canandaigua-V...	SW3 fuel	OCSWCD:...	55.31
Bill	08/09/2024	1487	City of Canandaigua-V...	SW4 fuel	OCSWCD:...	35.04
Bill	08/09/2024	1487	City of Canandaigua-V...	SW5 fuel	OCSWCD:...	101.83
Bill	08/09/2024	1487	City of Canandaigua-V...	SW6 fuel	OCSWCD:...	36.40
Bill	08/09/2024	1487	City of Canandaigua-V...	Admin fee	OCSWCD:...	3.78
Total .463 · Gas & Oil						356.06
Total 8730.4 · Contractual						41,128.30
8730.8 · Employee Benefits						
Dental Insurance/District						
Bill	07/24/2024	1482	Excellus Blue Cross Bl...	TG dental ins	OCSWCD:...	40.80
Bill	07/24/2024	1482	Excellus Blue Cross Bl...	TO dental ins	OCSWCD:...	14.12
Bill	07/24/2024	1482	Excellus Blue Cross Bl...	Dental insurance - District	OCSWCD:...	215.89
Total Dental Insurance/District						270.81
Disability Insurance						
Bill	07/29/2024	1485	The Hartford	2024-AR,KL,TK,MW, DT, JM	OCSWCD:...	55.62
Bill	07/29/2024	1485	The Hartford	2024-TO	OCSWCD:...	12.51
Bill	07/29/2024	1485	The Hartford	2024-TG	OCSWCD:...	10.65
Total Disability Insurance						78.78
Medical Insurance/District						
Bill	07/24/2024	1482	Excellus Blue Cross Bl...	Medical insurance - District	OCSWCD:...	3,673.84
Bill	07/24/2024	1482	Excellus Blue Cross Bl...	TG medical ins	OCSWCD:...	642.43
Bill	07/24/2024	1482	Excellus Blue Cross Bl...	TO medical ins	OCSWCD:...	224.11
General Journal	07/26/2024	JE # 2718		PR #15	OCSWCD:...	153.85
General Journal	07/26/2024	JE # 2718		PR #15	OCSWCD:...	153.85
General Journal	08/09/2024	JE # 2732		PR #16	OCSWCD:...	153.85

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Type	Date	Num	Name	Memo	Class	Amount
General Journal	08/09/2024	JE # 2732		PR #16	OCSWCD:...	153.85
Total Medical Insurance/District						5,155.78
Paid Family Leave						
General Journal	07/31/2024	JE # 2722		July 2024 close out	OCSWCD:...	-21.60
General Journal	07/31/2024	JE # 2722		July 2024 close out	OCSWCD:...	-142.50
Total Paid Family Leave						-164.10
SS & Medi Tax/Company						
General Journal	07/26/2024	JE # 2719		PR #15 TG	OCSWCD:...	178.71
General Journal	07/26/2024	JE # 2719		PR #15 WI	OCSWCD:...	218.44
General Journal	07/26/2024	JE # 2719		PR #15 District	OCSWCD:...	1,017.38
General Journal	08/09/2024	JE # 2733		PR #16 TG	OCSWCD:...	178.71
General Journal	08/09/2024	JE # 2733		PR #16 WI	OCSWCD:...	218.44
General Journal	08/09/2024	JE # 2733		PR #16 District	OCSWCD:...	985.50
Total SS & Medi Tax/Company						2,797.18
Unemployment Company						
General Journal	07/26/2024	JE # 2719		PR #15	OCSWCD:...	2.48
General Journal	07/26/2024	JE # 2719		PR #15	OCSWCD:...	12.83
General Journal	07/26/2024	JE # 2719		PR #15 TG	OCSWCD:...	1.24
General Journal	08/09/2024	JE # 2733		PR #16	OCSWCD:...	2.15
General Journal	08/09/2024	JE # 2733		PR #16	OCSWCD:...	11.06
General Journal	08/09/2024	JE # 2733		PR #16 TG	OCSWCD:...	1.07
Total Unemployment Company						30.83
Total 8730.8 · Employee Benefits						8,169.28
Total Expense						86,472.53
Net Income						-86,472.53



ONTARIO COUNTY

SOIL & WATER CONSERVATION DISTRICT
www.ontswcd.com

Treasurer's Report District Board Meeting August 21, 2024

Megan has reviewed and signed off on Payrolls #15 and #16. Additionally, she has reviewed and signed off on the July bank reconciliation statements. All bank accounts are reconciled and the QuickBooks reconciliation reports are available for your review.

Financial Information:

- Financial statements for July 2024 were included in the Board packet (*need approval*)
- For the month of July, the District Checking account had the following activity:
 - Starting Bank Balance: \$ 101,022.93
 - Deposits of: \$ 363,601.32
 - Expenditures of: \$ 417,122.29
 - Ending Bank Balance: \$ 47,501.96

QuickBooks ending balance is \$14,969.18.

There are 4 outstanding checks for a total of \$32,532.78.

All other month end bank balances match the QuickBooks balances.

General Updates:

- The District Savings Certificate of Deposit matured and was rolled over for 90 days. It now has a balance of \$326,072.29. The District earned \$4,168.65 in this last time period. The current interest rate is 5.10%.