

Summary of Bills for 11/20/2024

Vendor	Description	Amount
Pending approval		
City of Canandaigua	October fuel costs	\$365.26
First Bankcard	Credit card - statement 11/07/24	\$3,585.96
Toshiba America Business	Rental 11/15-12/14 and Usage 10/15-11/14	\$181.94
Canandaigua Quick Print	Megan Webster business cards	\$80.00
Canandaigua Quick Print	Alaina Robarge business cards	\$65.00
Wex Bank	Out of County Fuel Megan North Co Stormwater trng	\$15.99
NYSLRS	Annual State Retirement payment	\$64,332.00
Uptown Tire & Auto	SW1 NYS Inspection & oil change	\$107.95
Kim Mar Farms	straw & tritcale for Armstrong Rd	\$68.00
Post Audit/Pre Approved		
The Hartford	Disability Ins	\$78.78 Employee Benefit Preapproved
Excellus BC/BS	Employee Medical /Dental	\$4,770.38 Employee Benefit Preapproved
Verizon	Employee cell phones	\$250.00 Preapproved
Crystal Rock / Primo Water	Water Delivery Service	\$50.24 Resolution #20230517-07
Baker Family Partnership	Regenerate NY	\$4,800.00 Resolution #20240221-06
Seneca County SWCD	GLC SNRP-2023 Dey Project reimbursement	\$26,110.95 Resolution #20241016-06
Yates County SWCD	GLC SNRP-2023 Tonion Project reimbursement	\$18,322.66 Resolution #20241016-05
Ewing Lettering & Graphics	GLRI HWA required signage	\$229.36 Resolution #20240918-11
Ewing Lettering & Graphics	WQIP Rd 18 required signage	\$477.69 Resolution #20240918-11
Ewing Lettering & Graphics	WQIP Rd 19 required signage	\$636.92 Resolution #20240918-11
Zimmerman Excavating, LLC	DEC Finger Lakes Watershed, FLOWPA, SenPur	\$67,317.00 Resolution #20241016-04
Lance Young Excavating LLC	Armstrong Rd FLOWPA SenPur	\$19,000.00 Resolution #20241016-08
HLWTF		
Q3 OCSWCS Staff Time Invoice	HLWTF paid Q3 invoice	\$382.50 Actually District Income
Total		\$211,228.58
PR #21, #22, and PR #23		\$60,126.08
Total		\$271,354.66

Ontario County SWCD

Abstract #11, 2024

Nov 13, 24

October 17, 2024-November 20, 2024

Type	Date	Num	Name	Memo	Class	Amount
Expense						
8730.1Personal Services						
.12 · Sec/Treasurer-Diana Thorn						
General Journal	10/18/2024	JE # 2796		PR #21	OCSWCD:...	1,875.19
General Journal	11/01/2024	JE # 2786		PR #22	OCSWCD:...	1,875.19
General Journal	11/15/2024	JE # 2801		PR #23	OCSWCD:...	1,875.19
Total .12 · Sec/Treasurer-Diana Thorn						5,625.57
.13 · District Manager-Megan Webster						
General Journal	10/18/2024	JE # 2796		PR #21	OCSWCD:...	3,176.89
General Journal	11/01/2024	JE # 2786		PR #22	OCSWCD:...	3,176.89
General Journal	11/15/2024	JE # 2801		PR #23	OCSWCD:...	3,176.89
Total .13 · District Manager-Megan Webster						9,530.67
.14 · Cons Dist Tech-Tad Gerace						
General Journal	10/18/2024	JE # 2796		PR #21 TG	OCSWCD:...	2,336.12
General Journal	11/01/2024	JE # 2786		PR #22 TG	OCSWCD:...	2,336.12
General Journal	11/15/2024	JE # 2801		PR #23 TG	OCSWCD:...	2,336.12
Total .14 · Cons Dist Tech-Tad Gerace						7,008.36
.14 A · Cons Dist Tech Jenny May						
General Journal	10/18/2024	JE # 2796		PR #21	OCSWCD:...	1,631.00
General Journal	11/01/2024	JE # 2786		PR #22	OCSWCD:...	1,631.00
General Journal	11/15/2024	JE # 2801		PR #23	OCSWCD:...	1,631.00
Total .14 A · Cons Dist Tech Jenny May						4,893.00
.140 · Sr. Dist. Tech - T Kautz						
General Journal	10/18/2024	JE # 2796		PR #21	OCSWCD:...	2,548.54
General Journal	11/01/2024	JE # 2786		PR #22	OCSWCD:...	2,548.54
General Journal	11/15/2024	JE # 2801		PR #23	OCSWCD:...	2,548.54
Total .140 · Sr. Dist. Tech - T Kautz						7,645.62
.142 · Watershed Insp-Tyler Ohle						
General Journal	10/18/2024	JE # 2796		PR #21	OCSWCD:...	2,146.70
General Journal	11/01/2024	JE # 2786		PR #22	OCSWCD:...	2,146.70
General Journal	11/15/2024	JE # 2801		PR #23	OCSWCD:...	2,146.70
Total .142 · Watershed Insp-Tyler Ohle						6,440.10
.143 · Water Res. Tech-Katie Lafler						
General Journal	10/18/2024	JE # 2796		PR #21	OCSWCD:...	2,209.85
General Journal	11/01/2024	JE # 2786		PR #22	OCSWCD:...	2,209.85
General Journal	11/15/2024	JE # 2801		PR #23	OCSWCD:...	2,209.85
Total .143 · Water Res. Tech-Katie Lafler						6,629.55
.15 · Conserv Educator-Alaina Robarge						
General Journal	10/18/2024	JE # 2796		PR #21	OCSWCD:...	1,666.83
General Journal	11/01/2024	JE # 2786		PR #22	OCSWCD:...	1,666.83
General Journal	11/15/2024	JE # 2801		PR #23	OCSWCD:...	1,666.83
Total .15 · Conserv Educator-Alaina Robarge						5,000.49
.15A · WI Secretary-Jamie Noga						
General Journal	10/18/2024	JE # 2796		PR #21	OCSWCD:...	788.00
General Journal	11/01/2024	JE # 2786		PR #22	OCSWCD:...	788.00
General Journal	11/15/2024	JE # 2801		PR #23	OCSWCD:...	788.00
Total .15A · WI Secretary-Jamie Noga						2,364.00
Total 8730.1Personal Services						55,137.36
8730.4 · Contractual						
.401 · Other Contractual						
Grant Expenses						
Armstrong Rd (Sen Pure FLOWPA)						
Bill	11/06/2024	1539	Lance Yonge Grading...	Armstrong Road Water & ...	GRANTS:F...	19,000.00

Nov 13, 24

Ontario County SWCD

Abstract #11, 2024

October 17, 2024-November 20, 2024

Type	Date	Num	Name	Memo	Class	Amount
Bill	11/12/2024	1541	Kim-Mar Farms LLC	Invoice #1008 Straw & Trit...	GRANTS:...	68.00
			Total Armstrong Rd (Sen Pure FLOWPA)			19,068.00
Bill	11/01/2024	1536	Zimmerman Excavati...	Castle Creek Regrade, Ins...	GRANTS:F...	67,317.00
			Total Castle Creek (DEC FLWat, FLOW)			67,317.00
			GLC-SNRP 2023			
Bill	10/21/2024	1523	Seneca County SWCD.	Invoice #2024-163 GLC S...	GRANTS:...	26,110.95
Bill	10/21/2024	1524	Yates Co. SWCD	Inv 2788 GLC SNRP 2023...	GRANTS:...	18,322.66
			Total GLC-SNRP 2023			44,433.61
			GLRI Grant			
Bill	10/30/2024	1529	Ewing Lettering & Gra...	Invoice # 43377 Ewing W...	GRANTS:...	229.36
			Total GLRI Grant			229.36
			HLWTF Expense			
General Journal	10/28/2024	JE # 2790		2024 Q3 Staff time invoice...	GRANTS:...	382.50
			Total HLWTF Expense			382.50
			Regenerate NY - Baker			
Bill	10/21/2024	1501	Daniel & Patricia Bak...	Regenerate NY C02019GG	GRANTS:...	4,800.00
			Total Regenerate NY - Baker			4,800.00
			WQIP Rd 19 Naples Creek Aquatic			
Bill	10/30/2024	1531	Ewing Lettering & Gra...	Invoice # 43379 Ewing W...	GRANTS:...	159.23
			Total WQIP Rd 19 Naples Creek Aquatic			159.23
			WQIP Rd 19 Ont Co Roadside Stab			
Bill	10/30/2024	1532	Ewing Lettering & Gra...	Invoice # 43381 Ewing W...	GRANTS:...	318.46
			Total WQIP Rd 19 Ont Co Roadside Stab			318.46
			WQIP Rd 19 Wilson Creek			
Bill	10/30/2024	1533	Ewing Lettering & Gra...	Invoice # 43380 Ewing W...	GRANTS:...	159.23
			Total WQIP Rd 19 Wilson Creek			159.23
			Total Grant Expenses			136,867.39
			WQIP Round 18 Roadside Stabiliz			
Bill	10/30/2024	1530	Ewing Lettering & Gra...	Invoice # 43378 Ewing W...	GRANTS:...	477.69
			Total WQIP Round 18 Roadside Stabiliz			477.69
			Total .401 - Other Contractual			137,345.08
			.431 - Employee Travel			
Bill	11/12/2024	1543	First Bankcard	MW and KL North Country...	OCSWCD:...	333.08
			Total .431 - Employee Travel			333.08
			.442 - Phone			
			Cellular Phone			
Bill	10/30/2024	1534	Verizon Wireless	Diana	OCSWCD:...	31.25
Bill	10/30/2024	1534	Verizon Wireless	Tucker	OCSWCD:...	31.25
Bill	10/30/2024	1534	Verizon Wireless	Alaina	OCSWCD:...	31.25
Bill	10/30/2024	1534	Verizon Wireless	Tad	OCSWCD:...	31.25
Bill	10/30/2024	1534	Verizon Wireless	Megan	OCSWCD:...	31.25
Bill	10/30/2024	1534	Verizon Wireless	Katie	OCSWCD:...	31.25
Bill	10/30/2024	1534	Verizon Wireless	Tyler	OCSWCD:...	31.25
Bill	10/30/2024	1534	Verizon Wireless	Jenny	OCSWCD:...	31.25
			Total Cellular Phone			250.00
			Total .442 - Phone			250.00

Nov 13, 24

Ontario County SWCD

Abstract #11, 2024

October 17, 2024-November 20, 2024

Type	Date	Num	Name	Memo	Class	Amount
.443 · Office Supplies						
Copier Contract						
Bill	10/21/2024	1525	Toshiba America Busi...	Cust #TOBAE9G Inv #639...	OCSWCD:...	181.94
Total Copier Contract						181.94
Office Supplies						
General Journal	10/21/2024	JE # 2782		Crystal Rock/Primo Water...	OCSWCD:...	50.24
Bill	10/28/2024	1526	Canandaigua Quick P...	Inv #41189	OCSWCD:...	80.00
Bill	11/01/2024	1535	Canandaigua Quick P...	Inv #41214	OCSWCD:...	65.00
Bill	11/12/2024	1543	First Bankcard	microsoft yearly plan (tabl...	OCSWCD:...	342.33
Total Office Supplies						537.57
Payroll Processing						
General Journal	10/18/2024	JE # 2799		PR #21	OCSWCD:...	60.00
General Journal	11/01/2024	JE # 2789		PR #22	OCSWCD:...	60.00
General Journal	11/15/2024	JE # 2804		PR #23	OCSWCD:...	60.00
Total Payroll Processing						180.00
Total .443 · Office Supplies						899.51
.444A · Info & Educ.						
Conference Expenses & Training						
Bill	11/12/2024	1543	First Bankcard	refreshments BOS tour, M...	OCSWCD:...	1,063.61
Total Conference Expenses & Training						1,063.61
District Promotional Material						
Bill	11/12/2024	1543	First Bankcard	coffee mugs	OCSWCD:...	531.07
Total District Promotional Material						531.07
Total .444A · Info & Educ.						1,594.68
.460 · Misc.						
Postal Meter Rental						
Bill	11/12/2024	1543	First Bankcard	Stamps.com monthly fee	OCSWCD:...	19.99
Total Postal Meter Rental						19.99
Reimbursable Expenditures						
Bill	11/12/2024	1543	First Bankcard	OWSC MS4 training, table...	OCSWCD:...	1,295.88
Total Reimbursable Expenditures						1,295.88
Total .460 · Misc.						1,315.87
.463 · Gas & Oil						
Bill	11/05/2024	1537	Wex Bank	Out of area gas purchases...	OCSWCD:...	15.99
Bill	11/12/2024	1540	Uptown Tire and Auto	Oil Change, Tire Rotation,...	OCSWCD:...	107.95
Bill	11/12/2024	1542	City of Canandaigua...	SW1 fuel	OCSWCD:...	38.44
Bill	11/12/2024	1542	City of Canandaigua...	SW2 fuel	OCSWCD:...	77.67
Bill	11/12/2024	1542	City of Canandaigua...	SW3 fuel	OCSWCD:...	46.10
Bill	11/12/2024	1542	City of Canandaigua...	SW4 fuel	OCSWCD:...	72.65
Bill	11/12/2024	1542	City of Canandaigua...	SW5 fuel	OCSWCD:...	85.52
Bill	11/12/2024	1542	City of Canandaigua...	SW6 fuel	OCSWCD:...	40.34
Bill	11/12/2024	1542	City of Canandaigua...	Admin fee	OCSWCD:...	4.54
Total .463 · Gas & Oil						489.20
Total 8730.4 · Contractual						142,227.42
8730.8 · Employee Benefits						
Dental Insurance/District						
Bill	10/28/2024	1527	Excellus Blue Cross B...	TG dental ins	OCSWCD:...	40.80
Bill	10/28/2024	1527	Excellus Blue Cross B...	TO dental ins	OCSWCD:...	14.12
Bill	10/28/2024	1527	Excellus Blue Cross B...	Dental insurance - District	OCSWCD:...	175.08
Total Dental Insurance/District						230.00
Disability Insurance						

Nov 13, 24

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Type	Date	Num	Name	Memo	Class	Amount
Bill	10/28/2024	1528	The Hartford	2024-AR,KL,TK,MW, DT, ...	OCSWCD:...	55.62
Bill	10/28/2024	1528	The Hartford	2024-TO	OCSWCD:...	12.51
Bill	10/28/2024	1528	The Hartford	2024-TG	OCSWCD:...	10.65
Total Disability Insurance						78.78
Medical Insurance/District						
General Journal	10/18/2024	JE # 2796		PR #21	OCSWCD:...	153.85
General Journal	10/18/2024	JE # 2796		PR #21	OCSWCD:...	153.85
Bill	10/28/2024	1527	Excellus Blue Cross B...	Medical insurance - District	OCSWCD:...	3,673.84
Bill	10/28/2024	1527	Excellus Blue Cross B...	TG medical ins	OCSWCD:...	642.43
Bill	10/28/2024	1527	Excellus Blue Cross B...	TO medical ins	OCSWCD:...	224.11
General Journal	11/01/2024	JE # 2786		PR #22	OCSWCD:...	153.85
General Journal	11/01/2024	JE # 2786		PR #22	OCSWCD:...	153.85
General Journal	11/15/2024	JE # 2801		PR #23	OCSWCD:...	153.85
General Journal	11/15/2024	JE # 2801		PR #23	OCSWCD:...	153.85
Total Medical Insurance/District						5,463.48
Paid Family Leave						
General Journal	10/31/2024	JE # 2792		October 2024 close out	OCSWCD:...	-32.40
General Journal	10/31/2024	JE # 2792		October 2024 close out	OCSWCD:...	-209.07
Total Paid Family Leave						-241.47
Retirement - EMPLOYER contrib.						
Bill	11/06/2024	1538	NYS & Local Employe...	District employer 2024 Re...	OCSWCD:...	53,563.91
Bill	11/06/2024	1538	NYS & Local Employe...	WI employer 2024 Regul...	OCSWCD:...	10,768.09
Total Retirement - EMPLOYER contrib.						64,332.00
SS & Medi Tax/Company						
General Journal	10/18/2024	JE # 2797		PR #21 TG	OCSWCD:...	178.71
General Journal	10/18/2024	JE # 2797		PR #21 WI	OCSWCD:...	218.44
General Journal	10/18/2024	JE # 2797		PR #21 District	OCSWCD:...	985.50
General Journal	11/01/2024	JE # 2787		PR #22 TG	OCSWCD:...	178.71
General Journal	11/01/2024	JE # 2787		PR #22 WI	OCSWCD:...	210.70
General Journal	11/01/2024	JE # 2787		PR #22 District	OCSWCD:...	982.81
General Journal	11/15/2024	JE # 2802		PR #23 TG	OCSWCD:...	178.71
General Journal	11/15/2024	JE # 2802		PR #23 WI	OCSWCD:...	210.70
General Journal	11/15/2024	JE # 2802		PR #23 District	OCSWCD:...	982.81
Total SS & Medi Tax/Company						4,127.09
Unemployment Company						
General Journal	10/18/2024	JE # 2797		PR #21	OCSWCD:...	0.00
General Journal	10/18/2024	JE # 2797		PR #21	OCSWCD:...	0.00
General Journal	10/18/2024	JE # 2797		PR #21 TG	OCSWCD:...	0.00
General Journal	11/01/2024	JE # 2787		PR #22	OCSWCD:...	0.00
General Journal	11/01/2024	JE # 2787		PR #22	OCSWCD:...	0.00
General Journal	11/01/2024	JE # 2787		PR #22 TG	OCSWCD:...	0.00
General Journal	11/15/2024	JE # 2802		PR #23	OCSWCD:...	0.00
General Journal	11/15/2024	JE # 2802		PR #23	OCSWCD:...	0.00
General Journal	11/15/2024	JE # 2802		PR #23 TG	OCSWCD:...	0.00
Total Unemployment Company						0.00
Total 8730.8 · Employee Benefits						73,989.88
Total Expense						271,354.66
Net Income						-271,354.66



ONTARIO COUNTY

SOIL & WATER CONSERVATION DISTRICT
www.ontswcd.com

Treasurer's Report District Board Meeting November 20, 2024

Megan has reviewed and signed off on Payrolls #21, #22, and #23. Additionally, she has reviewed and signed off on the October bank reconciliation. All bank accounts are reconciled and the QuickBooks reconciliation reports are available for your review.

Financial Information:

- Financial statements for October 2024 were included in the Board packet (*need approval*)
- For the month of October, the District Checking account had the following activity:
 - Starting Bank Balance: \$ 59,873.09
 - Deposits of: \$ 292,443.62
 - Expenditures of: \$ 274,830.26
 - Ending Bank Balance: \$ 77,486.45

QuickBooks ending balance is \$46,494.50

There are 10 outstanding checks for a total of \$30,991.95.

All other month end bank balances match the QuickBooks balances.

General Updates:

- I reviewed grant applications for the CAFO ENMP Rd 1 application deadline of October 28th.
- I am working on the budget for the OWSC.
- I am working on the draft budget for the District, incorporating your recent Resolutions regarding staff salaries.
- I will be attending the Admin Conference in Saratoga on November 18th & 19th. I hope to get the Secretary-Treasurers for the Counties in the Eastern Finger Lakes Coalition together to begin discussing how best to account for this money when it comes in.