

Summary of Bills for 9/18/2024

Vendor	Description	Amount
Pending approval		
City of Canandaigua	August fuel costs	\$394.44
First Bankcard	Credit card - statement 9/09/24	\$3,893.20
Toshiba America Business Solutions	Copier contract rental 9/15-10/14 usage 8/15-9/14	
Benefactor Funding (Life Sciences)	HLWTF annual lake water sampling	
Jennifer May	Reimbursement lunch @ State Fair, CCA reg ppwk	\$27.00
T Woolley Enterprises	2024 Part B Vernal pool Canandaigua Vista	\$4,700.00
NYACD	Annual Meeting Registration M Webster	\$65.00
Post Audit/Pre Approved		
The Hartford	Disability Ins	\$78.78 Employee Benefit Preapproved
Excellus BC/BS	Employee Medical /Dental	\$4,688.76 Employee Benefit Preapproved
Verizon	Employee cell phones	\$249.92 Preapproved
Crystal Rock / Primo Water	Water Delivery Service	\$50.24 Resolution #20230517-07
NYS CDEA	Con Skills Registration JM, MW, KL	\$550.00 Resolution #20240117-11
EZPass	Account replenishment	\$50.00
Total		\$14,747.34
PR #17 and PR #18		\$40,097.96
Total		\$54,845.30

Sep 11, 24

Ontario County SWCD

Abstract #9, 2024

August 22, 2024-September 18, 2024

Type	Date	Num	Name	Memo	Class	Amount
Expense						
8730.1Personal Services						
.12 · Sec/Treasurer-Diana Thorn						
General Journal	08/23/2024	JE # 2740		PR #17	OCSWCD:...	1,875.19
General Journal	09/06/2024	JE # 2749		PR #18	OCSWCD:...	1,875.19
Total .12 · Sec/Treasurer-Diana Thorn						3,750.38
.13 · District Manager-Megan Webster						
General Journal	08/23/2024	JE # 2740		PR #17	OCSWCD:...	3,176.89
General Journal	09/06/2024	JE # 2749		PR #18	OCSWCD:...	3,176.89
Total .13 · District Manager-Megan Webster						6,353.78
.14 · Cons Dist Tech-Tad Gerace						
General Journal	08/23/2024	JE # 2740		PR #17 TG	OCSWCD:...	2,336.12
General Journal	09/06/2024	JE # 2749		PR #18 TG	OCSWCD:...	2,336.12
Total .14 · Cons Dist Tech-Tad Gerace						4,672.24
.14 A · Cons Dist Tech Jenny May						
General Journal	08/23/2024	JE # 2740		PR #17	OCSWCD:...	1,631.00
General Journal	09/06/2024	JE # 2749		PR #18	OCSWCD:...	1,631.00
Total .14 A · Cons Dist Tech Jenny May						3,262.00
.140 · Sr. Dist. Tech - T Kautz						
General Journal	08/23/2024	JE # 2740		PR #17	OCSWCD:...	2,548.54
General Journal	09/06/2024	JE # 2749		PR #18	OCSWCD:...	2,548.54
Total .140 · Sr. Dist. Tech - T Kautz						5,097.08
.142 · Watershed Insp-Tyler Ohle						
General Journal	08/23/2024	JE # 2740		PR #17	OCSWCD:...	2,146.70
General Journal	09/06/2024	JE # 2749		PR #18	OCSWCD:...	2,146.70
Total .142 · Watershed Insp-Tyler Ohle						4,293.40
.143 · Water Res. Tech-Katie Lafler						
General Journal	08/23/2024	JE # 2740		PR #17	OCSWCD:...	2,209.85
General Journal	09/06/2024	JE # 2749		PR #18	OCSWCD:...	2,209.85
Total .143 · Water Res. Tech-Katie Lafler						4,419.70
.15 · Conserv Educator-Alaina Robarge						
General Journal	08/23/2024	JE # 2740		PR #17	OCSWCD:...	1,666.83
General Journal	09/06/2024	JE # 2749		PR #18	OCSWCD:...	1,666.83
Total .15 · Conserv Educator-Alaina Robarge						3,333.66
.15A · WI Secretary-Jamie Noga						
General Journal	08/23/2024	JE # 2740		PR #17	OCSWCD:...	788.00
General Journal	09/06/2024	JE # 2749		PR #18	OCSWCD:...	788.00
Total .15A · WI Secretary-Jamie Noga						1,576.00
Total 8730.1Personal Services						36,758.24
8730.4 · Contractual						
.401 · Other Contractual						
Grant Expenses						
CPFA-Part B						
Bill	09/10/2024	1499	T Woolley Enterprises	Invoice #348	OCSWCD:...	4,700.00
Total CPFA-Part B						4,700.00
Total Grant Expenses						4,700.00
Total .401 · Other Contractual						4,700.00
.431 · Employee Travel						
Bill	09/03/2024	1496	Jennifer May	Reimbursement for lunch at...	OCSWCD:...	7.00
General Journal	09/09/2024	JE # 2758		EZPass Auto-Payment	OCSWCD:...	50.00

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Ontario County SWCD

Abstract #9, 2024

August 22, 2024-September 18, 2024

Type	Date	Num	Name	Memo	Class	Amount
Bill	09/10/2024	1498	First Bankcard	Lunch at Manure Expo MW,...	OCSWCD:...	18.72
Bill	09/10/2024	1500	NYACD, Inc.-Vendor	NYACD Annual Meeting Re...	OCSWCD:...	65.00
Total .431 · Employee Travel						140.72
.442 · Phone						
Cellular Phone						
Bill	09/03/2024	1494	Verizon Wireless	Diana	OCSWCD:...	31.24
Bill	09/03/2024	1494	Verizon Wireless	Tucker	OCSWCD:...	31.24
Bill	09/03/2024	1494	Verizon Wireless	Alaina	OCSWCD:...	31.24
Bill	09/03/2024	1494	Verizon Wireless	Tad	OCSWCD:...	31.24
Bill	09/03/2024	1494	Verizon Wireless	Megan	OCSWCD:...	31.24
Bill	09/03/2024	1494	Verizon Wireless	Katie	OCSWCD:...	31.24
Bill	09/03/2024	1494	Verizon Wireless	Tyler	OCSWCD:...	31.24
Bill	09/03/2024	1494	Verizon Wireless	Jenny	OCSWCD:...	31.24
Total Cellular Phone						249.92
Total .442 · Phone						249.92
.443 · Office Supplies						
Office Supplies						
General Journal	08/24/2024	JE # 2746		Crystal Rock/Primo Water ...	OCSWCD:...	50.24
Bill	09/10/2024	1498	First Bankcard	Copy paper, 3 ring binder, ...	OCSWCD:...	27.95
Total Office Supplies						78.19
Payroll Processing						
General Journal	08/23/2024	JE # 2743		PR #17	OCSWCD:...	60.00
General Journal	09/06/2024	JE # 2752		PR #18	OCSWCD:...	60.00
Total Payroll Processing						120.00
Total .443 · Office Supplies						198.19
.444A · Info & Educ.						
Ag Workshops						
Bill	09/10/2024	1498	First Bankcard	Ice, lunch day 2 and hotel r...	OCSWCD:...	3,826.54
Total Ag Workshops						3,826.54
Conference Expenses & Training						
Bill	09/03/2024	1495	NYSCDEA-Vendor	2024 Con Skills Registratio...	OCSWCD:...	550.00
Total Conference Expenses & Training						550.00
Memberships						
Bill	09/03/2024	1496	Jennifer May	Transcripts for CCA certific...	OCSWCD:...	20.00
Total Memberships						20.00
Total .444A · Info & Educ.						4,396.54
.460 · Misc.						
Postal Meter Rental						
Bill	09/10/2024	1498	First Bankcard	Stamps.com monthly fee	OCSWCD:...	19.99
Total Postal Meter Rental						19.99
Total .460 · Misc.						19.99
.463 · Gas & Oil						
Bill	09/05/2024	1497	City of Canandaigua-V...	SW1 fuel	OCSWCD:...	50.68
Bill	09/05/2024	1497	City of Canandaigua-V...	SW2 fuel	OCSWCD:...	144.40
Bill	09/05/2024	1497	City of Canandaigua-V...	SW3 fuel	OCSWCD:...	20.35
Bill	09/05/2024	1497	City of Canandaigua-V...	SW4 fuel	OCSWCD:...	124.95
Bill	09/05/2024	1497	City of Canandaigua-V...	SW5 fuel	OCSWCD:...	49.71
Bill	09/05/2024	1497	City of Canandaigua-V...	SW6 fuel	OCSWCD:...	0.00
Bill	09/05/2024	1497	City of Canandaigua-V...	Admin fee	OCSWCD:...	4.35
Total .463 · Gas & Oil						394.44

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Abstract #9, 2024

August 22, 2024-September 18, 2024

Type	Date	Num	Name	Memo	Class	Amount
Total 8730.4 · Contractual						10,099.80
8730.8 · Employee Benefits						
Dental Insurance/District						
Bill	08/28/2024	1492	Excellus Blue Cross Bl...	TG dental ins	OCSWCD:...	40.80
Bill	08/28/2024	1492	Excellus Blue Cross Bl...	TO dental ins	OCSWCD:...	14.12
Bill	08/28/2024	1492	Excellus Blue Cross Bl...	Dental insurance - District *	OCSWCD:...	93.46
Total Dental Insurance/District						148.38
Disability Insurance						
Bill	09/03/2024	1493	The Hartford	2024-AR, KL, TK, MW, DT, JM	OCSWCD:...	55.62
Bill	09/03/2024	1493	The Hartford	2024-TO	OCSWCD:...	12.51
Bill	09/03/2024	1493	The Hartford	2024-TG	OCSWCD:...	10.65
Total Disability Insurance						78.78
Medical Insurance/District						
General Journal	08/23/2024	JE # 2740		PR #17	OCSWCD:...	153.85
General Journal	08/23/2024	JE # 2740		PR #17	OCSWCD:...	153.85
Bill	08/28/2024	1492	Excellus Blue Cross Bl...	Medical insurance - District	OCSWCD:...	3,673.84
Bill	08/28/2024	1492	Excellus Blue Cross Bl...	TG medical ins	OCSWCD:...	642.43
Bill	08/28/2024	1492	Excellus Blue Cross Bl...	TO medical ins	OCSWCD:...	224.11
General Journal	09/06/2024	JE # 2749		PR #18	OCSWCD:...	153.85
General Journal	09/06/2024	JE # 2749		PR #18	OCSWCD:...	153.85
Total Medical Insurance/District						5,155.78
Paid Family Leave						
General Journal	08/31/2024	JE # 2747		August 2024 close out	OCSWCD:...	-21.60
General Journal	08/31/2024	JE # 2747		August 2024 close out	OCSWCD:...	-139.38
Total Paid Family Leave						-160.98
SS & Medi Tax/Company						
General Journal	08/23/2024	JE # 2741		PR #17 TG	OCSWCD:...	178.71
General Journal	08/23/2024	JE # 2741		PR #17 WI	OCSWCD:...	218.44
General Journal	08/23/2024	JE # 2741		PR #17 District	OCSWCD:...	985.50
General Journal	09/06/2024	JE # 2750		PR #18 TG	OCSWCD:...	178.71
General Journal	09/06/2024	JE # 2750		PR #18 WI	OCSWCD:...	218.44
General Journal	09/06/2024	JE # 2750		PR #18 District	OCSWCD:...	985.50
Total SS & Medi Tax/Company						2,765.30
Unemployment Company						
General Journal	08/23/2024	JE # 2741		PR #17	OCSWCD:...	0.00
General Journal	08/23/2024	JE # 2741		PR #17	OCSWCD:...	0.00
General Journal	08/23/2024	JE # 2741		PR #17 TG	OCSWCD:...	0.00
General Journal	09/06/2024	JE # 2750		PR #18	OCSWCD:...	0.00
General Journal	09/06/2024	JE # 2750		PR #18	OCSWCD:...	0.00
General Journal	09/06/2024	JE # 2750		PR #18 TG	OCSWCD:...	0.00
Total Unemployment Company						0.00
Total 8730.8 · Employee Benefits						7,987.26
Total Expense						54,845.30
Net Income						-54,845.30



ONTARIO COUNTY

SOIL & WATER CONSERVATION DISTRICT
www.ontswcd.com

Treasurer's Report District Board Meeting September 18, 2024

Megan has reviewed and signed off on Payrolls #17 and #18. Additionally, she has reviewed and signed off on the August bank reconciliation. All bank accounts are reconciled and the QuickBooks reconciliation reports are available for your review.

Financial Information:

- Financial statements for August 2024 were included in the Board packet (*need approval*)
- For the month of August, the District Checking account had the following activity:
 - Starting Bank Balance: \$ 47,501.96
 - Deposits of: \$ 268,634.00
 - Expenditures of: \$ 279,041.44
 - Ending Bank Balance: \$ 37,094.52

QuickBooks ending balance is \$31,144.60.

There are 2 outstanding checks for a total of \$5,949.92.

All other month end bank balances match the QuickBooks balances.

General Updates:

- The District Savings #2 Certificate of Deposit will mature soon and I will roll it over.
- I am helping the OWSC with their 2025 budget.
- I am working with CDEA to plan the 2024 Admin Conference and the 2025 Water Quality Symposium.