

Summary of Bills for 9/21/2022

Vendor	Description	Amount
Pending approval		
City of Canandaigua	August fuel costs	\$499.55
First Bankcard	Credit card - statement 9/08/22	\$1,539.40
Toshiba Business Solutions	Rental 9/15-10/14 Usage 8/15-9/14	
NYACD	Annual Conference MW reg and 1/2 pg Ad	\$728.00 Resolution #20220817-13
Dairy One	AEM Tech Ass't Soil Testing	\$936.00
HLWTF		
Benefactor / Life Science Labs	Lake water sampling	\$582.40
WI		
City of Canandaigua	August fuel costs	\$60.19
Post Audit/Pre Approved		
The Hartford	Disability Ins	\$49.30 Employee Benefit Preapproved
Excellus BC/BS	Employee Medical /Dental	\$3,851.69 Employee Benefit Preapproved
Verizon	Employee cell phones	\$218.96 Preapproved
Uptown Tire & Auto	Repairs to SW2	\$240.95 Resolution #20220817-03
Town of Canadice	WQIP Rd 17 - Cratsley Hill Project Materials	\$16,680.01 Resolution #20220817-07
NYS CDEA	Admin Conference MW DT Con Skills MW TK	\$210.00 Resolution #20220817-13
Total		\$25,596.45
PR #17 & #18		\$33,556.93
Total		\$59,153.38

Sep 14, 22

Ontario County SWCD

Abstract #9, 2022

August 18, 2022 - September 21, 2022

Type	Date	Num	Name	Memo	Class	Amount
Expense						
8730.1 Personal Services						
.12 · Sec/Treasurer-Diana Thorn						
General Journal	08/26/2022	JE # 2455		PR #17	OCSWCD:T...	1,781.39
General Journal	09/09/2022	JE # 2464		PR #18	OCSWCD:T...	1,781.39
Total .12 · Sec/Treasurer-Diana Thorn						3,562.78
.13 · District Manager-Megan Webster						
General Journal	08/26/2022	JE # 2455		PR #17	OCSWCD:...	2,886.19
General Journal	09/09/2022	JE # 2464		PR #18	OCSWCD:...	2,886.19
Total .13 · District Manager-Megan Webster						5,772.38
.14 · Cons Dist Tech-Tad Gerace						
General Journal	08/26/2022	JE # 2455		PR #17 TG	OCSWCD:...	2,082.74
General Journal	09/09/2022	JE # 2464		PR #18 TG	OCSWCD:...	2,082.74
Total .14 · Cons Dist Tech-Tad Gerace						4,165.48
.140 · Sr. Dist. Tech - T Kautz						
General Journal	08/26/2022	JE # 2455		PR #17	OCSWCD:...	2,315.39
General Journal	09/09/2022	JE # 2464		PR #18	OCSWCD:...	2,315.39
Total .140 · Sr. Dist. Tech - T Kautz						4,630.78
.142 · Watershed Insp-Tyler Ohle						
General Journal	08/26/2022	JE # 2455		PR #17	WI BUDGE...	1,958.59
General Journal	09/09/2022	JE # 2464		PR #18	WI BUDGE...	1,958.59
Total .142 · Watershed Insp-Tyler Ohle						3,917.18
.143 · Water Res. Tech-Katie Lafler						
General Journal	08/26/2022	JE # 2455		PR #17	OCSWCD:...	1,950.16
General Journal	09/09/2022	JE # 2464		PR #18	OCSWCD:...	1,950.16
Total .143 · Water Res. Tech-Katie Lafler						3,900.32
.15 · Conserv Educator-Alaina Robarge						
General Journal	08/26/2022	JE # 2455		PR #17	OCSWCD:...	1,823.85
General Journal	09/09/2022	JE # 2464		PR #18	OCSWCD:...	1,823.85
Total .15 · Conserv Educator-Alaina Robarge						3,647.70
.15A · WI Secretary-Jamie Noga						
General Journal	08/26/2022	JE # 2455		PR #17	WI BUDGE...	741.60
General Journal	09/09/2022	JE # 2464		PR #18	WI BUDGE...	741.60
Total .15A · WI Secretary-Jamie Noga						1,483.20
Total 8730.1 Personal Services						31,079.82
8730.2 · Equipment						
.22 · Office Equipment						
Bill	09/09/2022	1136	First Bankcard	Chair for watershed office R...	WI BUDGE...	212.74
Total .22 · Office Equipment						212.74
Total 8730.2 · Equipment						212.74
8730.4 · Contractual						
.401 · Other Contractual						
Grant Expenses						
AEM Tech Soil Testing						
Bill	09/08/2022	1135	Dairy One	Inv #AGR00011716 Acct #2...	OCSWCD:...	936.00
Total AEM Tech Soil Testing						936.00
CPFA-Part B						
Bill	09/09/2022	1136	First Bankcard	Forestry supplies - tree mar...	OCSWCD:...	165.57
Total CPFA-Part B						165.57

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	Type	Date	Num	Name	Memo	Class	Amount
	HLWTF Expense						
Bill		08/29/2022	1132	Benefactor Funding Corp.	Client # 5054 #2211343	GRANTS:H...	280.00
Bill		08/29/2022	1132	Benefactor Funding Corp.	Client #5054 Inv #2212365	GRANTS:H...	302.40
	Total HLWTF Expense						582.40
	WQIP Rd 17						
Bill		08/18/2022	1127	Town of Canadice'	Materials for Cratsley Hill Rd...	GRANTS:W...	16,680.01
	Total WQIP Rd 17						16,680.01
	Total Grant Expenses						18,363.98
	Total .401 - Other Contractual						18,363.98
	.430 - Director's Travel						
Bill		08/29/2022	1161	NYACD, Inc.-Vendor	Sam Casella registration for ...	OCSWCD:...	519.00
	Total .430 - Director's Travel						519.00
	.431 - Employee Travel						
Bill		09/09/2022	1136	First Bankcard	Joint Training with Wayne C...	OCSWCD:...	131.03
	Total .431 - Employee Travel						131.03
	.442 - Phone Cellular Phone						
Bill		09/01/2022	1133	Verizon Wireless	Diana	OCSWCD:...	31.28
Bill		09/01/2022	1133	Verizon Wireless	Tucker	OCSWCD:...	31.28
Bill		09/01/2022	1133	Verizon Wireless	Alaina	OCSWCD:...	31.28
Bill		09/01/2022	1133	Verizon Wireless	Tad	OCSWCD:...	31.28
Bill		09/01/2022	1133	Verizon Wireless	Megan	OCSWCD:...	31.28
Bill		09/01/2022	1133	Verizon Wireless	Katie	OCSWCD:...	31.28
Bill		09/01/2022	1133	Verizon Wireless	Tyler	WI BUDGE...	31.28
	Total Cellular Phone						218.96
	Total .442 - Phone						218.96
	.443 - Office Supplies Office Supplies						
Bill		09/09/2022	1136	First Bankcard	education materials, general...	OCSWCD:...	110.26
	Total Office Supplies						110.26
	Payroll Processing						
General Journal		08/26/2022	JE # 2458		PR #17	OCSWCD:...	62.45
General Journal		09/09/2022	JE # 2467		PR #18	OCSWCD:...	62.45
	Total Payroll Processing						124.90
	Total .443 - Office Supplies						235.16
	.444A - Info & Educ. Conference Expenses & Training						
Bill		08/25/2022	1129	NYSCDEA-Vendor	MW TK for Con Skills / MW ...	OCSWCD:...	210.00
Bill		08/29/2022	1161	NYACD, Inc.-Vendor	Annual Mtg MW reg + 1/2pg...	OCSWCD:...	209.00
	Total Conference Expenses & Training						419.00
	District Promotional Material						
Bill		09/09/2022	1136	First Bankcard	AEM Brochure Resolution #...	OCSWCD:...	268.19
	Total District Promotional Material						268.19
	Total .444A - Info & Educ.						687.19
	.460 - Misc. Field Gear						
Bill		09/09/2022	1136	First Bankcard	Boot/Gear allowance - AR, ...	OCSWCD:F...	516.43
	Total Field Gear						516.43

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Type	Date	Num	Name	Memo	Class	Amount
Postal Meter Rental						
Bill	09/09/2022	1136	First Bankcard	Stamps.com 7/9-8/9/22	OCSWCD:...	17.99
			Total Postal Meter Rental			17.99
Reimbursable Expenditures						
Bill	09/09/2022	1136	First Bankcard	MS4 rack cards (VistaPrint)	OCSWCD:...	117.19
			Total Reimbursable Expenditures			117.19
			Total .460 - Misc.			651.61
.461 - Repairs-Vehicles & Field						
Bill	08/18/2022	1126	Uptown Tire and Auto	Replacement battery	OCSWCD:...	240.95
			Total .461 - Repairs-Vehicles & Field			240.95
.463 - Gas & Oil						
Bill	09/06/2022	1134	City of Canandaigua-Ve...	SW1 fuel	OCSWCD:...	134.43
Bill	09/06/2022	1134	City of Canandaigua-Ve...	SW2 fuel	OCSWCD:...	160.77
Bill	09/06/2022	1134	City of Canandaigua-Ve...	SW3 fuel	OCSWCD:...	51.61
Bill	09/06/2022	1134	City of Canandaigua-Ve...	SW4 fuel	OCSWCD:...	147.83
Bill	09/06/2022	1134	City of Canandaigua-Ve...	SW5 fuel	WI BUDGE...	60.19
Bill	09/06/2022	1134	City of Canandaigua-Ve...	Admin Fee	OCSWCD:...	4.91
			Total .463 - Gas & Oil			559.74
			Total 8730.4 - Contractual			21,607.62
8730.8 - Employee Benefits						
Dental Insurance/District						
Bill	08/26/2022	1128	Excellus Blue Cross Blu...	TG dental ins	OCSWCD:...	38.45
Bill	08/26/2022	1128	Excellus Blue Cross Blu...	TO dental ins	WI BUDGE...	28.84
Bill	08/26/2022	1128	Excellus Blue Cross Blu...	Dental insurance - District	OCSWCD:...	148.65
			Total Dental Insurance/District			215.94
Disability Insurance						
Bill	08/29/2022	1130	The Hartford	2022-AR,KL,TK,MW, DT	OCSWCD:...	34.48
Bill	08/29/2022	1130	The Hartford	2022-TO	WI BUDGE...	6.02
Bill	08/29/2022	1130	The Hartford	2022-TG	OCSWCD:...	8.80
			Total Disability Insurance			49.30
Medical Insurance/District						
General Journal	08/26/2022	JE # 2455		PR #17	OCSWCD:...	55.00
General Journal	08/26/2022	JE # 2455		PR #17	OCSWCD:...	55.00
Bill	08/26/2022	1128	Excellus Blue Cross Blu...	Medical insurance - District	OCSWCD:...	2,684.20
Bill	08/26/2022	1128	Excellus Blue Cross Blu...	TG medical ins	OCSWCD:...	542.40
Bill	08/26/2022	1128	Excellus Blue Cross Blu...	TO medical ins	WI BUDGE...	409.15
General Journal	09/09/2022	JE # 2464		PR #18	OCSWCD:...	55.00
General Journal	09/09/2022	JE # 2464		PR #18	OCSWCD:...	55.00
			Total Medical Insurance/District			3,855.75
Paid Family Leave						
General Journal	08/25/2022	JE # 2463		August 2022 close out	OCSWCD:...	-19.20
General Journal	08/25/2022	JE # 2463		August 2022 close out	OCSWCD:...	-159.94
			Total Paid Family Leave			-179.14
Re-employment Tax						
General Journal	08/26/2022	JE # 2456		PR #17	WI BUDGE...	0.18
General Journal	08/26/2022	JE # 2456		PR #17	OCSWCD:...	0.00
General Journal	09/09/2022	JE # 2465		PR #18	WI BUDGE...	0.00
General Journal	09/09/2022	JE # 2465		PR #18	OCSWCD:...	0.00
			Total Re-employment Tax			0.18
SS & Medi Tax/Company						
General Journal	08/26/2022	JE # 2456		PR #17 TG	OCSWCD:...	159.33
General Journal	08/26/2022	JE # 2456		PR #17 WI	WI BUDGE...	201.41
General Journal	08/26/2022	JE # 2456		PR #17 District	OCSWCD:...	792.45

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August 18, 2022 - September 21, 2022

Type	Date	Num	Name	Memo	Class	Amount
General Journal	09/09/2022	JE # 2465		PR #18 TG	OCSWCD:...	159.33
General Journal	09/09/2022	JE # 2465		PR #18 WI	WI BUDGE...	201.41
General Journal	09/09/2022	JE # 2465		PR #18 District	OCSWCD:...	792.33
Total SS & Medi Tax/Company						2,306.26
Unemployment Company						
General Journal	08/26/2022	JE # 2456		PR #17	WI BUDGE...	4.91
General Journal	08/26/2022	JE # 2456		PR #17	OCSWCD:...	0.00
General Journal	09/09/2022	JE # 2465		PR #18	WI BUDGE...	0.00
General Journal	09/09/2022	JE # 2465		PR #18	OCSWCD:...	0.00
Total Unemployment Company						4.91
Total 8730.8 · Employee Benefits						6,253.20
Total Expense						59,153.38
Net Income						-59,153.38



ONTARIO COUNTY

SOIL & WATER CONSERVATION DISTRICT
www.ontswcd.com

Treasurer's Report District Board Meeting September 21, 2022

Megan has reviewed and signed off on Payrolls #17 and #18. Additionally, she has reviewed and signed off on the August bank statements. All bank accounts are reconciled and the QuickBooks reconciliation reports are available for your review.

Financial Information:

- Financial statements for August 2022 were included in the Board packet (*need approval*)
- For the month of August, the District Checking account had the following activity:
 - Starting Bank Balance: \$ 90,616.50
 - Deposits of: \$ 196,820.80
 - Expenditures of: \$ 221,734.86
 - Ending Bank Balance: \$ 65,702.44

QuickBooks ending balance is \$64,870.75

There are four outstanding checks for a total of \$831.69

All other month end bank balances match the QuickBooks balances.

General Updates:

- I will be attending the NYSCDEA Admin Conference on September 20th & 21st.